

<NSI BOARD MEETING>

MEETING MINUTES

Meeting Date: 2/4/2019

Meeting Location: NSI Office

Approval: Final

Recorded By: Sarah Wickenhauser

1 ATTENDANCE

Name	Title	Organization	Present
Kate Haher	President	North CID	X
Jim Dwyer	Vice President of Finance	North SBD	X
Yusef Scoggin	Secretary	Southeast SBD	X
Henry Edmonds	Board Member	North SBD	
Gina Heagney	Board Member	Westminster Lake SBD	
Bill Latz	Board Member	Washington Place SBD	Via Phone
Maggy Malcolm	Board Member	South SBD	X
Ashley Johnson	Board Member	Euclid South CID	
Brian Phillips	Board Member	WUMC	X
Eric Weber	Board Member	Waterman Lake SBD	X
Jim Whyte	Executive Director	NSI	X
Sarah Wickenhauser	Deputy Director	NSI	X
Madeline Oberman	Neighborhood Advocate	NSI	X
Lyndon Cornell	Camera Project Manager	NSI	
Bobby Butterly	Board Member	DeBaliviere Place SBD	X

Additional Attendees: None.

2 MEETING LOCATION

Central West End Neighborhood Security Initiative Office, 447 N. Euclid Ave.

3 MEETING START

Meeting Schedule Start: 4:00 pm

Meeting Actual Start: 4:05 pm

4 AGENDA

- **Call meeting to order**
 - Brian Phillips made a motion to approve meeting minutes and the motion was seconded. Motion carried unanimously. Minutes approved.
- **Financial Report**
 - Jim Dwyer made a motion to approve financial report with changes and the motion was seconded. Motion carried unanimously. Financial report approved after changes made.
 - Sarah presented a new Year End report and explained the challenges in adding a reserve line item. Adding a reserve line item at this time would cause double reporting. We have created a spreadsheet that accounts for the planned usage of reserves in 2018.

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- Brian Phillips had mentioned WUMC having a similar problem. He will look into how their accountant handle the problem and report back.
 - There was a discussion on having the financial report be more detailed, with a breakdown of WUMC contribution. This can be found on the balance sheet.
 - Changes to be made on year end report for approval: 1 switch the Budget and Actual columns. 2. Board approved use of prior year profit; change profit to revenue. 3. Remove Gross Profit and Camera Contribution line items. 4. Retitle Program Restricted Funds.
 - **Deputy Director Report**
 - See report for detailed financial response from January meeting.
 - The board was asked to approve \$6,500 for an Audit. Brian Phillips made a motion to approve and the motion was seconded. Motion carried unanimously. NSI audit approved.
 - **Neighborhood Advocate Report**
 - Maddy gave an update on number of cases following, recent court hearings and trials, continuing court cases and upcoming trails, hearings and completed cases. Along with detailed case notes for reference.
 - The Jared Hurst sentencing was discussed. The Judge references our letters and the impact this crime had not only on the victim but the community.
 - Jim Dwyer would like to be notified when Lorse Witherspoon has a court case.
 - An increase in font was requested.
 - **NSI Camera Project Manager Report**
 - YTD there have been 7 camera reviews, with 1 suspect arrested based on video evidence.
 - DeBaliviere Place cameras have been federated onto our system. They have 3 sites with 24 cameras.
 - The NSI installed cameras at 4545 Lindell, which was funded through the North SBD.
 - The Grove CID camera project is 85% complete.
 - Lyndon Cornell described all notable camera reviews. Please see attached.
 - **NSI Executive Director Report**
 - Crime
 - See attached power point for crime summary the current end of year data.
 - DeBaliviere Place had a Part 1 decrease of 40% crime in 2018. This can be contributed to TCF officers, cameras, SBD formation and Metro pilot program.
 - There was a discussion in regard to statistics, especially rape statistics. What should be shared?
 - Jim Whyte gave an update on the RFP schedule.
 - Coolfire App update - There was a long discussion about the status of the Coolfire App, whether we should move forward or refer to the contract for reimbursement. Jim Whyte brought up TCF's Motorola App, which may be considered as a replacement. Ultimately it was decided that the subcommittee will meet with Coolfire and report back to the board.
 - **Other Business**
 - **Guest Comments**

5 MEETING END – 5:04 PM**6 POST MEETING ACTION ITEMS**

Action	Assigned To	Deadline
Inventory and evaluation of current camera system. Multi-year camera budget broken down by categories such as maintenance, replacement equipment, expansion.	Lyndon and Jim Whyte	ASAP
Adjust year-end financial report.	Sarah Wickenhauser	3.4.19

7 DECISIONS MADE

- Meeting Minutes were approved.
- Financial Report was approved.

8 NEXT MEETING

Next Meeting: <447 N. Euclid> < > < >