

<NSI BOARD MEETING>

MEETING MINUTES

Meeting Date: 05/16/2022

Meeting Location: Online via Zoom

Approval: Final

Recorded By: Madeline Oberman

1 ATTENDANCE

Name	Title	Organization	Present
Bobbie Butterly	President	DeBaliviere Place SBD	X
Jim Dwyer	Vice President of Finance	North SBD	X
Yusef Scoggin	Vice President	Southeast SBD	X
Henry Edmonds	Board Member	North SBD	X
Gina Heagney	Board Member	Westminster Lake SBD	X
Bill Latz	Board Member	Washington Place SBD	X
Pete Rothschild	Board Member	South SBD	X
Ashley Johnson	Board Member	Euclid South CID	X
Brian Phillips	Board Member	WUMC	X
Eric Weber	Board Member	Waterman Lake SBD	X
Kate Haher	Board Member	North CID	X
Jim Whyte	Executive Director	NSI	X
Sarah Wickenhauser	Deputy Director	NSI	X
Madeline Oberman	Neighborhood Advocate	NSI	X
Lyndon Cornell	Camera Project Manager	NSI	X
Alvin Ferguson	Outreach	NSI	
Phillip Cornell	Camera Project Assistant	NSI	
Melissa Brown	Outreach	NSI	X

Additional Attendees: None

2 MEETING LOCATION

Due to COVID-19, the meeting took place online through Zoom. If you would like to attend these meetings, please let us know before the third Monday of the month and we will send you a link to the Zoom meeting.

3 MEETING START

Meeting Schedule Start: 4:00 pm

Meeting Actual Start: 4:04 pm

4 AGENDA

- **Call meeting to order**
 - Bobbie Butterly called the meeting to order at 4:04 pm.
- **Minutes Approved**

- Motion to approve meeting minutes moved by Bobbie Butterly and seconded by Brian Phillips. The motion passed unanimously.
- **Financial Report Approved**
 - Sarah Wickenhauser explained that the NSI is over budget because our insurance rates went up but otherwise the NSI is on budget.
 - Motion to approve financial report moved by Bill Latz. Motion seconded by Ashley Johnson. Motion passed unanimously.
- **Old Business**
 - Harassment from Ingrid C. update:
 - She continues to call and harass the office. We have reached out to the NSI attorney, Bill Kuehling, and he made recommendations for professionals to reach out to for help.
 - Ingrid has found Jim Whyte's personal cell phone number and family information, which is very concerning.
- **New Business**
 - Everyone should have received the NSI and TCF contracts through DocuSign. If you have not, please sign those contracts immediately.
 - The NSI needs TCF contracts from the Southeast, Washington Place, and Westminster Lake SBDs.
 - The NSI needs NSI contracts from the DeBaliviere Place, Southeast, Washington Place, Westminster Lake, and Waterman Lake SBDs, as well as the North CID
 - Morale is extremely low at the SLMPD.
 - The summer schedule was recently announced and officers will be required to work 12-hour shifts on Fridays, Saturdays, and Sundays.
 - This decision was made in response to escalating violence throughout the city.
 - Staffing of secondary patrols will be negatively impacted by this.
 - Additional hours and the number of officers working could improve the number of officers working in the taxing districts.
 - Ashley Johnson explained that she met with the Second District patrol captain, and she is expecting to lose 20% of her staff given the City's plans to change staffing around.
 - Ashley Johnson also noted that in the upcoming summer months, we typically see both more crime and more panhandling.
 - Ashley Johnson asked Jim Whyte about the TCF hotline. She said that the number is not getting answered.
 - Jim Whyte said he would investigate this because the number should be answered.
 - Kate Hafer mentioned that sometimes they do not answer the number because no shifts are filled in the area. But we need to make sure the number is answered anyways when businesses call, even if it is to tell the caller that nobody is currently working secondary in the area.
 - Crime and Cameras:
 - A victim stated that she was parked in front of 59 Maryland Ave when a suspect approached her vehicle. He tapped on her window and said to open the door or he would shoot her in the face. The victim opened the door and began to scream, and the suspect struck her on the face. The suspect fled on foot. The plate was obtained, and the license plate was placed wanted. If we do not see movement on this case, we will be pressuring the Fifth District captain to release the information to the media.

- Executive Director Development:
 - Jim Whyte would like to engage with OneStone again for mentoring as an Executive Director. This would be just for Jim Whyte, not anyone else.
 - OneStone is currently offering a weekly one-on-one with Joe from OneStone. The fee would be \$1800, likely discounted to \$1,350, per month. Jim Whyte is hoping to use some of the extra money the NSI received from the government to pay for this. (The NSI received \$79,275 from the government in COVID Employee Retention tax refunds.)
 - Bobbie Butterly supports Jim's professional development. Jim Dwyer agrees with that statement, but also requests that there needs to be tangible or measurable goals if the NSI is to pay that amount of money each month. Jim Dwyer agrees to the professional development under the condition that Jim Whyte update the board every couple of months with updates on the professional development.
 - Jim Whyte explains that he hopes to get the following benefits from the mentoring: developing a solid employee evaluation system; a better understanding of coaching employees; help develop a long-term plan for our Outreach program
 - Bobbie Butterly moved that the NSI approve the OneStone program, June-December, not to exceed \$1,350 per month. The motion was seconded by Ashley Johnson and was approved unanimously.
- Future Funding:
 - Sarah Wickenhauser proposed that instead of using projected revenue, next year we could use collected revenue from the previous year to base the next year's budgets and contributions. Under the new system, we would plan the NSI 2023 budget on 2021 collected revenue.
 - This would allow us to plan better in November instead of December, when we typically receive projected revenue information.
 - This is just a suggestion, if people are more comfortable keeping the system the same, that is fine.
 - Brian Phillips suggested the vote on changing the funding is tabled to another meeting. Jim Dwyer and Gina Heagney agree to table the vote.
- Other:
 - Jim Whyte said that we think it would be best if Alvin and Melissa give an in depth presentation every three months instead of every month.
- **Guest Comments**
 - None
- **Other**

5 MEETING END – 4:51 PM

6 POST MEETING ACTION ITEMS

Action	Assigned To	Deadline
Jim will investigate the TCF Hotline issues	Jim Whyte	ASAP
Jim will discuss a OneStone contract with OneStone	Jim Whyte	None

7 DECISIONS MADE

- Meeting Minutes were approved.
- Financial Report was approved.
- Funding approved for Executive Director professional development.

8 NEXT MEETING

Next Meeting: [June 20, 2022 < Online via Zoom > < > < >](#)