

<NSI BOARD MEETING>

MEETING MINUTES

Meeting Date: 09/20/2021

Meeting Location: Online via Zoom

Approval: Final

Recorded By: Madeline Oberman

1 ATTENDANCE

Name	Title	Organization	Present
Bobbie Butterly	President	DeBaliviere Place SBD	X
Jim Dwyer	Vice President of Finance	North SBD	X
Yusef Scoggin	Vice President	Southeast SBD	X
Henry Edmonds	Board Member	North SBD	X
Gina Heagney	Board Member	Westminster Lake SBD	X
Bill Latz	Board Member	Washington Place SBD	X
Pete Rothschild	Board Member	South SBD	X
Ashley Johnson	Board Member	Euclid South CID	
Brian Phillips	Board Member	WUMC	X
Eric Weber	Board Member	Waterman Lake SBD	
Kate Haher	Board Member	North CID	X
Jim Whyte	Executive Director	NSI	
Sarah Wickenhauser	Deputy Director	NSI	X
Madeline Oberman	Neighborhood Advocate	NSI	X
Lyndon Cornell	Camera Project Manager	NSI	X
Alvin Ferguson	Outreach	NSI	

Additional Attendees: Debbie Brandt

2 MEETING LOCATION

Due to COVID-19, the meeting took place online through Zoom. If you would like to attend these meetings, please let us know before the third Monday of the month and we will send you a link to the Zoom meeting.

3 MEETING START

Meeting Schedule Start: 4:00 pm

Meeting Actual Start: 4:02 pm

4 AGENDA

- **Call meeting to order**
 - Bobbie called the meeting to order at 4:02 pm.
- **Minutes Approved**
 - Motion to approve meeting minutes moved by Jim Dwyer and seconded by Kate Haher. The motion passed unanimously.
- **Financial Report Approved**

- Sarah presented a short financial report prior to the long financial review presented by Debbie Brandt.
 - There will be a full audit next year.
 - The NSI is over budget in some categories, but it is not a financial concern, as the NSI is also underbudget in other categories.
 - The NSI is overbudget \$8,000 due to the Coolfire situation, however, due to certain budget categories being under budget it is not an issue.
 - Kate Maher asked if the NSI receives bids for the financial reviews, and that the current price of the financial review appeared high. Sarah Wickenhauser explained that no, the NSI does not take bids every year, however, the price includes not only the financial review, but also annual taxes and other services. Kate Maher agreed that it was a good price if it included more services.

- **Financial Report Review from Milhouse & Neal representative Debbie Brandt**
 - Every year the NSI has a financial review conducted and every three years the NSI has a full audit conducted on NSI finances. This year Milhouse & Neal provided the financial review, presented by Debbie Brandt.
 - Debbie Brandt discussion highlights:
 - No modifications or official clarifications need to be made to NSI statements or related budgets.
 - The NSI has a decent number of assets and little debt (\$230 on the current credit card statement, but that will be paid soon).
 - The total revenue of 2020 – under half a million dollars – is expected and normal provided the NSI does not replace every single camera every single year.
 - Total expenses in 2020 was higher than 2019, but within the normal range. This is attributed to an increase in patrol expenses, consultant fees, an increase in taxes, and additional payroll taxes for the new part time employee (Phillip Cornell).
 - The NSI should be receiving a 2020 employee retention credit of \$20,000. That payment has not yet been received. There may be a similar credit given to the NSI for 2020, but that is not guaranteed yet.
 - Presentation Note: There is a difference in the financial report of \$20,000 between statements and tax return – the \$20,000 employee retention credit is required to appear on the statements the year for which it was issued (2020) but as income in the year the funds are received (2021).

- **Program Updates**
 - The NSI has signed a contract with SLAM for a video promotional product.
 - Neighborhood Outreach Q&A – presented by Alvin Ferguson
 - Alvin F. recently joined the NSI and started working on September 7, 2021. Since then, his main task has been building relationships with people in the community, assessing mental health and substance abuse issues. His plan is to hand people off to the right service provider in the city to get people treatment, shelter, or other services they may need.
 - Bobbie Butterly asked if Alvin was aware about the new sober center opening in South City. Alvin Ferguson responded that he did not. Yusef Scoggin responded that he was involved in establishing that center, and it will be a place that law enforcement officers can bring people they do not want to arrest. Yusef S. also said

that he is happy to chat with Alvin F. one-on-one later to discuss the program. Yusef S. also noted that the center is not a long-term solution, but a short term place.

- Gina Heagney thanked Alvin Ferguson for joining the team and told him to let them know if he needs anything for support.
- **TCF 2022 Contract Discussion**
 - Rob Betts may have started proposing this to commissioners or SBD boards, but from the NSI standpoint, we have been talking to Robb Betts about staffing shortages, supply/demand, insurance coverage, etc.
 - The base rate will increase from \$62.50 per hour to \$65 per hour. Specialty rates will increase to \$80 per hour and entities will start using Security Officers and Guides for a lower rate, when necessary, at \$40 per hour.
 - The NSI will provide a one-page recommendation letter explaining the NSI's recommendations. Currently, the NSI is supporting the rate increase but understand this is a significant change. We will support the SBDs' in their decisions to either change scheduling to keep the budget the same or keep the schedule the same and change the budget. We are also looking at other options for secondary patrol, including grants to the SLMPD and combining taxing district secondary patrol shifts.
 - Brian Phillips recommended that as the NSI discusses the situation with each entity, please explain why you do or do not recommend an RFP given the rate increases and patrol changes. The questions will be asked, and it is good to prepare for them.
 - Bobbie Butterly commented that the DeBaliviere Place SBD has already approved increasing their budget to keep the same number of patrols at the higher rate.
 - Kate Maher asked what the timeline was for alternative recommendations, as the entities would like to have all information and options available before making a decision to increase the pay rate or not. Kate H. also asked if this will solve our issues. Sarah Wickenhauser responded that she believes this will help partially. Personally, Sarah W. said, she thinks combining coverage areas for shifts would help substantially reduce missing coverage. The NSI is also looking into grants for SLMPD, but the NSI is in the beginning states of discussion with SLMPD for that and it would not be the NSI's first recommendation.
 - Jim Dwyer asked if Sarah W. could explain the SLMPD grant proposal.
 - The NSI would model shifts after the South Grand CID – the SLMPD would be granted funds for dedicated patrol in NSI coverage areas.
 - There have been issues in the past with oversight, which is why the NSI would not prefer to do this. Typically, a commander is selected to provide additional reports to the coverage area, in this case Sarah Wickenhauser, and in exchange the NSI would pay the SLMPD directly for on-duty extra patrols.
 - Other than an oversight issue, one of the largest problems is keeping the patrols in their dedicated areas and not responding to other calls.
 - Jim Dwyer expressed his serious concern over the public perception of such a contract.
 - Yusef Scoggin guessed the public reception would be "There goes the wealthy area again, getting more services because they can."
 - Brian Phillips expressed his concern with holding SLMPD to their end of the contract and not patrolling elsewhere. Additionally, the transparency

NSI and TCF provide align legally with SBD and CID bylaws – the SLMPD dedicated shifts do not.

- Yusef Scoggins noted that he liked the idea of combing coverage areas, particularly for smaller SBDs and SBDs where that would geographically make sense.
 - Pete Rothschild agreed with Yusef’s assessment and added that budget constraints may also be a good qualifier for combing coverage areas. He also noted that combing coverage still gives SBDs the control over how and when and where their money is spent but that is not true for SLMPD dedicated patrols.
 - Jim Dwyer explained that he heard references to public vs. private streets receiving an imbalance of services and wanted to note that that is simply untrue – the SBDs provide the same services to public areas as private areas (including secondary patrol and lighting projects).
 - Pete Rothschild clarified that he was not referring to public vs. private streets, but public (normal police patrol) vs. private (dedicated patrol) SLMPD contracts.
 - Gina Heagney commented that if combining coverage areas meant the same number of shifts in a larger area, and therefore less patrol presence, that she would have a hard time selling that solution to her constituents. If combing the coverage areas meant more shifts over a larger area, she would be open to that discussion.
 - Kate Haher wanted to know what it would really look like to combine coverage areas. Sarah Wickenhauser responded that there are many ideas and plans that are not yet ready. The NSI is still formulating our recommendations and will have more substantial information to offer in November.
 - Yusef Scoggin thanked Sarah W. for the thought and alternatives, whether or not they will be utilized.
 - Kate Haher asked if the rate changes are a “do now” recommendation or a “start at the beginning of the year” recommendation.
 - Sarah W. answered that the NSI is not recommending the entities change their rate now but wait until January 1. However, if you have extra funds and want to start now, your entity can start paying more now.
- **NSI 2022 Budget and Contract Pricing**
 - The NSI draft budget will be submitted to the Executive Committee by October 1, 2021. The Executive Committee will be meeting October 12. The proposed budget will be presented October 18 to the board for approval and/or alterations. The NSI has examined how entities contribute to the NSI and believe it is fair, except for CIDs. The CIDs should expect an increase in their contribution amount.
 - **Guest Comments**
 - None
 - **Other**
 - The board asked Madeline Oberman to give an update on the state of the court systems. Madeline O. provided a brief description of how the courts are currently operating and what is going on with some of the cases she is following.

5 MEETING END – 5:05 PM**6 POST MEETING ACTION ITEMS**

Action	Assigned To	Deadline
None	N/A	N/A

7 DECISIONS MADE

- Meeting Minutes were approved.
- Financial Report was approved.

8 NEXT MEETING

Next Meeting: [October 18, 2021 < Online via Zoom > < > < >](#)