

<NSI BOARD MEETING>

MEETING MINUTES

Meeting Date: 4/6/2020

Meeting Location: Online via Zoom Call

Approval: Final

Recorded By: Madeline Oberman

1 ATTENDANCE

Name	Title	Organization	Present
Kate Haher	President	North CID	X
Jim Dwyer	Vice President of Finance	North SBD	X
Yusef Scoggin	Secretary	Southeast SBD	
Henry Edmonds	Board Member	North SBD	X
Gina Heagney	Board Member	Westminster Lake SBD	X
Bill Latz	Board Member	Washington Place SBD	X
Todd Mandel	Board Member	South SBD	X
Ashley Johnson	Vice President	Euclid South CID	X
Brian Phillips	Board Member	WUMC	X
Eric Weber	Board Member	Waterman Lake SBD	X
Bobbie Butterly	Board Member	DeBaliviere Place SBD	X
Jim Whyte	Executive Director	NSI	X
Sarah Wickenhauser	Deputy Director	NSI	X
Madeline Oberman	Neighborhood Advocate	NSI	X
Lyndon Cornell	Camera Project Manager	NSI	X

Additional Attendees: Luke Henson

2 MEETING LOCATION

Due to the COVID-19 stay-at-home order, the CWE NSI decided to hold the regular monthly meeting online. Brian Phillips set up the meeting using his office's Zoom account.

3 MEETING START

Meeting Schedule Start: 4:00 pm

Meeting Actual Start: 4:05 pm

4 AGENDA

- **Call meeting to order**
 - Kate called the meeting to order at 4:05 pm.
- **Approval of Meeting Minutes from December**
 - Kate asked for someone to move to approve the meeting minutes from March. There was an error in the minutes that the board agreed to change. Bobbie motioned to approve the minutes and have the minutes edited. This motion was seconded by Eric and passed unanimously by the board.

- **Financial Report**

- Sarah noted that the finances appear to be beyond what was budgeted but that is due to the fact that January had three pay periods instead of the typical two. The total end of year salary budget is on track and this was accounted for in the annual budget.
- Motion to approve the financial report moved by Jim Dwyer and seconded by Henry. The motion passed unanimously.

- **Deputy Director Report**

- NSI funding meetings are postponed for now due to COVID-19.
- The NSI Annual Report has been printed but we have not been able to pick up the copies due to COVID-19.
 - Kate asked if there was a digital copy of the annual report to share. Sarah explained that the digital copy is on the NSI website and available for anyone to view.
- Sarah is finishing up the annual financial review and taxes.

- **Neighborhood Advocate Report**

- Maddy gave an update on the state of the courts in wake of the COVID-19 stay-at-home order from the St. Louis City Mayor's Office.

- **NSI Camera Project Manager Report**

- Lyndon gave an update on the camera reviews he conducted throughout the month of March along with detailed notes for reference.
- Jim Dwyer asked how the new camera and camera upgrades were influenced by COVID-19. Lyndon responded that he and Jim Whyte have been continuing to install, update, and maintain cameras as much as they are able.

- **NSI Executive Director Report**

- Jim discussed Lyndon's now-postponed ISC West conference in Las Vegas. The NSI has a small budget for employees to attend such conferences and the office bought Lyndon a conference ticket before the shutdown. ISC West declined to refund the cost of the ticket but is postponing the conference until later this year.
- Jim brought up the question on whether or not it is appropriate to continue hosting these monthly meetings online because the public cannot attend. Members of the board believe it is appropriate given the special circumstances and the fact that the CWE NSI is a private nonprofit organization.
- Jim and Rochelle with the East Loop decided to cancel the temporary contract the East Loop entered into with the CWE NSI, due to financial uncertainty. The CWE NSI will be returning the checks they sent us. Fortunately, the CWE NSI had not yet deposited the checks.
- Jim discussed his interactions with St. Louis City and County prosecutor offices. Jim reached out due to concern about a news article that claimed the city and county had a list of offenders they would release due to COVID-19. No such list was shared with the public as of April 6, 2020.

- Jim offered that the CWE NSI would be willing to pay for GPS monitoring of serious offenders if the offender could not afford it. The offer was declined and Jim was told that there is actually a grant that handles paying for GPS monitoring if the offender cannot pay for it themselves.
- It was announced that St. Louis City police will move their reporting system over to NIBRS in 2021, a popular reporting system that St. Louis County already utilizes. NIBRS is a more comprehensive reporting system that does not rely on a hierarchy of crimes. This means it may appear to the public that the crime rate has increased but that is unlikely to reflect real changes in crime trends.
- Due to COVID-19, SLMPD has segregated their police departments to limit exposure. Officers are also now riding in vehicles solo and not with a partner. Sudden death cases are now being handled first by EMS and the Coroner's Office to limit officer exposure to COVID-19. The 5th District captain has designated some officers to work overtime in the commercial areas to help over whatever secondary shifts may be lost due to COVID-19. TCF has thus far still been able to fill their secondary shifts in the NSI coverage areas because other contracts, such as those with sporting events, are now cancelled.
 - Kate and Jim Dwyer suggest that we should halt two-person secondary shifts and/or keep two people per shift but not have them work physically together.
 - Jim Whyte and Lyndon are disinfecting the office and GPS units frequently. TCF is frequently disinfecting the TCF cars and ATVs.
- Henry asked if Coolfire has dropped off the phones yet. Jim W. explained that they have but we are in the process of getting things set up again.
- **Other Comments**
 - Park Central Development is working with WUMC to collect money for Kindness Meals, a program that uses donations to buy food from local restaurants for healthcare workers. This helps with medical provider morale and will hopefully help keep local restaurants in business.
 - Sarah noted that the NSI has \$5,000 budgeted for unspecified donations. Jim recommended that the CWE NSI donate \$1,000 to the South CID and \$1,000 to the North CID to help pay for Kindness Meals. Bill made a motion to do this. Jim Dwyer seconded the motion. The motion passed unanimously, with Brian and Ashley abstaining due to their involvement with the other boards.
 - Brian has reserved the Zoom account for our May board meeting so that it is available if we need it. Brian also offered the use of the Zoom account if anyone needs it.
- **Guest Comments**

5 MEETING END – 5:08 PM

6 POST MEETING ACTION ITEMS

Action	Assigned To	Deadline

7 DECISIONS MADE

- Meeting Minutes were approved.
- Financial Report was approved.

8 NEXT MEETING

Next Meeting: [May 5, 2020 <Online via Zoom>](#) < > < >