

**<NSI BOARD MEETING>**

**MEETING MINUTES**

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Meeting Date: 06/21/2021

Meeting Location: Online via Zoom

Approval: Final

Recorded By: Madeline Oberman

## 1 ATTENDANCE

Name	Title	Organization	Present
Bobbie Butterly	President	DeBaliviere Place SBD	X
Jim Dwyer	Vice President of Finance	North SBD	X
Yusef Scoggin	Vice President	Southeast SBD	X
Henry Edmonds	Board Member	North SBD	
Gina Heagney	Board Member	Westminster Lake SBD	X
Bill Latz	Board Member	Washington Place SBD	X
Pete Rothschild	Board Member	South SBD	X
Ashley Johnson	Board Member	Euclid South CID	X
Brian Phillips	Board Member	WUMC	X
Eric Weber	Board Member	Waterman Lake SBD	
Kate Haher	Board Member	North CID	X
Jim Whyte	Executive Director	NSI	X
Sarah Wickenhauser	Deputy Director	NSI	X
Madeline Oberman	Neighborhood Advocate	NSI	X
Lyndon Cornell	Camera Project Manager	NSI	X

Additional Attendees: None

## 2 MEETING LOCATION

Due to COVID-19, the meeting took place online through Zoom. If you would like to attend these meetings, please let us know before the third Monday of the month and we will send you a link to the Zoom meeting. Starting July 2021, we will be meeting in person, but with a Zoom option.

## 3 MEETING START

Meeting Schedule Start: 4:00 pm

Meeting Actual Start: 4:05 pm

## 4 AGENDA

- **Call meeting to order**
  - Bobbie Butterly was late to the meeting, so Jim Whyte suggested we started the meeting at 4:05 pm. Sarah Wickenhauser called the meeting to order.
- **Minutes Approved**
  - Gina Heagney motioned to approve the minutes. The motion was seconded by Jim Dwyer. Motion passed unanimously.

- Jim D. suggested that we include full names in meeting minutes moving forward.
  
- **Financial Report Approved**
  - Sarah Wickenhauser announced that she will be sending out the second camera invoices soon.
  - Motion to approve the financial report was moved by Ashley Johnson. The motion was seconded by Pete Rothschild. Motion passed unanimously.
  
- **HR Policy Changes**
  - When working with OneStone, the NSI staff decided we needed to update our old HR Handbook. Updates include:
    - A 12 weeks paid parental leave for both men and women who are expecting a baby or child via birth, adoption, or fostering. This leave only applies to employees who have been employed with the NSI for more than 12 months. The weeks must be consecutive.
    - A change in the harassment policy. Previously, the handbook required an employee to speak with their immediate supervisor about workplace harassment. Instead, the employee can speak with their immediate supervisor or a member of the board's executive committee.
    - A change to the paid holidays to include Juneteenth, reflecting its new status as a federal holiday.
    - Removed wordings about healthcare and dental care reimbursement. Under current healthcare-related law, this has not been legal for a number of years and the NSI has not reimbursed for cost of healthcare or dental care.
    - Changed the wording on the NSI's paid leave policy to clarify that the leave is paid if approved by the Executive Director. Prior wording was unclear whether the leave was paid or unpaid.
  - Ashley Johnson motioned to approve the HR Policy changes. Jim Dwyer seconded the motion. Brian Phillips abstained from voting. The remaining board members present unanimously approved the motion.
  
- **Zoom Meetings discussion**
  - Jim Dwyer and the rest of the Executive Committee would like to resume in person meetings but still have Zoom set up so that those who cannot attend in person are free to attend via Zoom
  - A vote was not conducted, but the general consensus was that this is a good idea.
  - July meeting (July 19) will be held in person with an option for Zoom
    - **Post-meeting update: The July 19, 2021 will take place at the Mahler Ballroom at 4 pm. The NSI office does not have the required space for social distancing.**
  
- **NSI Executive Director Report**
  - Jim Whyte provided an update on what the NSI has been working on:
    - The NSI has started developing a pilot program for homeless outreach.
      - Ashley Johnson and Brian Phillips asked why there are geographic boundaries instead of providing this service to all NSI coverage areas.

Ashley Johnson noted that the South is facing many issues with homeless individuals.

- Jim Whyte explained that there are two reasons for this. First, the program would be a pilot program to see if hiring an outreach worker would have a positive impact on the homeless situation in the neighborhood. Second, funding is available for such a pilot program in the North SBD.
  - Brian Phillips stated that we should give people the opportunity to participate if they have the funding this year for it. Ashley Johnson seconded this idea.
  - Kate Haher asked if a budget has been created for the program, noting that depending on the cost, the cost could be shared evenly by the different NSI entities.
- The NSI has conducted a survey to research the community's perception of security cameras.
    - Ashley Johnson, Kate Haher, and Brian Phillips agree it would have been best if the survey was shared across entities in order to obtain more responses.
      - **Post-Meeting update: The survey link was reopened and shared to the NSI entities.**
  - The NSI signed a contract with East Loop.
  - The NSI staff researched Board Bill 31.
    - Jim Dwyer noted that if people are interested in testifying, the meeting is Thursday and they need to sign up as soon as possible. He reiterated that this is an urgent matter and the bill could pass at any time.
  - The NSI has begun coordinating a meet and greet between the Mayor's office and members of the board of aldermen.
    - Sarah Wickenhauser explained that Friday, July 9, at 2 pm will be the meeting with three alderwomen if any of the board would like to join. Dan Isom's office is available the same week but scheduling is ongoing.
    - Ashley Johnson asked if there will be speaking points or a presentation at the meeting(s). Jim Whyte affirmed there will be a presentation.
  - **Guest Comments**
    - None

## 5 MEETING END – 4:52 PM

## 6 POST MEETING ACTION ITEMS

Action	Assigned To	Deadline
None	N/A	N/A

## 7 DECISIONS MADE

- **Meeting Minutes were approved.**
- **Financial Report was approved.**
- **HR Handbook changes were approved.**

## 8 NEXT MEETING

Next Meeting: [July 19, 2021 < Online via Zoom and at the Mahler Ballroom > < > < >](#)